**Brooklyn Ellis**

123 Main Street, New Cityland, NH 90210 | C: (555) 333-2211 | [example-emaill@example.com](mailto:example-emaill@example.com)

**Objective**

**Software Engineer**

***Focus on Software Trainer/Programing***

**Skills & Abilities**

| * Cross-training specialist | * Reporting and analysis |
| --- | --- |
| * Extensive knowledge of training methods | * Database management |
| * Curriculum development and assessment | * Critical thinker |
| * Proficient in MS Office software | * Problem solver |
| * Student assessment | * Multitasker |

**Professional Experience**

3/2022 to Present **Software Trainer**

**Mythrium Technology** – Plymouth, NH

* Develop course curriculum to train end-users on software use and application.
* Create all course curricula, descriptions, and materials.
* Generate videos, slides, and presentation outlining process.
* Provide students with additional information to review outside of class.

8/2009 to 3/2022 **Software Trainer**

**Placard Services** – Plymouth, NH

* Promoted best practices among corporate users.
* Scheduled training classes and one-on-one sessions.
* Tracked attendance and progress during training.
* Learned new software features and maintained comprehensive knowledge.

11/2002 to 7/2009 **Software Trainer**

**Quint, Inc.** – Plymouth, NH

* Delivered instructions on program use and special features.
* Prepared classroom materials and organized binders.
* Coordinated with staff and management to optimize training program for internal needs.
* Developed specialized instructions for vital complex program functions.

**Education**

**Bachelor of Arts:** Computer Science

University of New Hampshire – Plymouth, NH